



The Gloucester Civic Trust Data Protection Statement

The Gloucester Civic Trust may ask for some personal details from our staff and volunteers. This ensures that we can contact you and take account of your Health & Safety.

The Gloucester Civic Trust take our responsibility for looking after information seriously. We follow the Data Protection Act 2018 at all times when asking for or handling your information including:

- Personal data shall be processed fairly and lawfully
- Data is processed only for the purpose(s) for which it was collected
- Data is adequate, relevant and not excessive
- Data is accurate and kept up to date
- Data is not kept longer than necessary
- Data is kept secure against unauthorised access and loss or damage

Sometimes sensitive information may also be asked for e.g. health information. We will always ask for explicit consent before collecting or using this information.

A copy of this statement will be brought to the attention of all employees and volunteers.

Gloucester Civic Trust Privacy Policy is available to read on the Gloucester Civic Trust website. Please click [Here](#)



The Folk of Gloucester is run by Gloucester Civic Trust Limited
a charity registered in England and Wales no. 264719.
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May 2021